



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: November 20, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of November 26, 2018

Monday November 26, 2018	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
Tuesday November 27, 2018	Highway Committee	8:30 a.m.	Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
	Solid Waste/Air Quality Committee (Emerging Drugs of Abuse: Opioids – Heroin- Fentanyl)	4:30 p.m.	Jefferson High School 700 W. Milwaukee St, Jefferson
	Finance Committee	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Wednesday November 28, 2018	Executive Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Board of Health	1:00 p.m.	Health Department 1541 Annex Rd, Jefferson
	Library Board – Public Hearing	5:00 p.m.	Fort Atkinson Public Library 209 Merchants Ave, Fort Atkinson
	Library Board	Immediately following Public Hearing	Fort Atkinson Public Library 209 Merchants Ave, Fort Atkinson
Thursday November 29, 2018	No Scheduled County Meetings		
Friday November 30, 2018	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Saturday December 1, 2018	No Scheduled County Meetings		
Sunday December 2, 2018	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker, Blane Poulson

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, NOVEMBER 26, 2018

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of October 18, October 29, November 9 and November 15, 2018 Meeting Minutes
7. Communications
8. October Monthly Financial Report for Land Information Office – Andy Erdman
9. October Monthly Financial Report for Register of Deeds – Staci Hoffman
10. November Monthly Financial Report for Zoning – Matt Zangl
11. Discussion on Solar Energy Facilities
12. Discussion and Possible Action on County Board Resolution to Approve the Updated Land Information Plan-Andy Erdman
13. Unmanned Aircraft System (UAS) Program Update-Andy Erdman
14. Discussion and Possible Action Recognizing Climate Change and Urging Congress to Levy a Revenue-Neutral Fee on Carbon in Fossil Fuels
15. Discussion and Possible Decision on Request by Steven Ensor to Replace the Home at N8348 County Road A at 130 Feet from its Existing Location
16. Discussion and Possible Action on Petition R4106A-18 for Todd Tesch/Phyllis Salamone Property, Presented in Public Hearing on October 18 and Subsequently Postponed
17. Discussion and Possible Action on Petitions Presented in Public Hearing on November 15:

R4110A-18 – Krista Crossman & Melissa Hafenstein: Rezone 2.24 acres of PIN 018-0713-0913-000 (43.781 Ac) to create a new A-2 lot at **W8628 County Road B** in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1968-18 – Krista Crossman & Melissa Hafenstein: Conditional use to allow a winery and event facility in a proposed A-2 zone at **W8628 County Road B** in the Town of Lake Mills on PIN 018-0713-0913-000 (43.781 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4111A-18 – ADL Properties LLC: Rezone to create three new 2.2-acre lots on the north side of **Turner Road** from part of PIN 010-0615-2414-000 (40 Ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4112A-18 – ADL Properties LLC: Rezone to create two new 2.2-ac building sites and a 4.6-acre farm consolidation lot at **W2531 Turner Rd** in the Town of Hebron from part of PIN 010-0615-2414-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4113A-18 – ADL Properties LLC: Create a 2.2-ac building site and a 2.6-ac farm consolidation lot at **N3435 Grant Ln** in the Town of Sullivan from part of PIN 026-0616-1931-000 (37.635 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4114A-18 – Richard & Marcia Bienz: Create a 1.27-ac building site along **Stade Rd** in the Town of Sullivan from part of PIN 026-0616-0744-001 (18.25 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4115A-18 – Serendipity Events LLC: Create a 3-ac farm consolidation lot at **N9038 Setz Ln** in the Town of Waterloo from part of PIN 030-0813-1141-000 (37.787 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4116A-18 – Karen Mueller: Rezone one ac of PIN 032-0815-1442-001 (5.56 Ac) for a new building site on **County Road E** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4117A-18 – Diane Origer: Create a 5.4-ac farm consolidation lot around the home and buildings at **W2905 Pipersville Rd** in the Town of Watertown from part of PINs 032-0815-2522-002 (20 Ac) and 032-0815-2611-000 (38.219 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4095A-18 – Brian & Jennifer Statz: Rezone a 4-ac lot around the home and buildings at **N4259 County Road D** in the Town of Jefferson from part of PIN 014-0615-1131-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4096A-18 – Brian & Jennifer Statz: Create a 5.2-acre farm consolidation lot around the home and buildings at **N6638 Kroghville Road** in the Town of Lake Mills from part of PIN 018-0713-0843-000 (27.8 Acres). Create a new 2.1-acre building site This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4097A-18 – Brian Statz: Create a 5.8-acre N zone from PIN 018-0713-0843-000 (27.8 Acres) adjacent to the proposed A-3 zone on **Kroghville Road**, Town of Lake Mills. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R4118A-18 – John & Dee Winkelman: Rezone to create a 2.6-ac farm consolidation lot at **N7252 Hillside Dr** in the Town of Concord from part of PIN 006-0716-0521-000 (49.21 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4119A-18 – John & Dee Winkelman: Create a 10.2-ac Natural Resource zone on **Hillside Dr** in the Town of Concord from part of PIN 006-0716-0521-000 (49.21 Ac). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R4120A-18 – Daniel & Kristia Loeder: Rezone to create a 5.1-ac farm consolidation lot at **N3421 Bente Rd** in the Town of Sullivan from part of PIN 026-0616-1941-000 (39.15 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4121A-18 – Daniel & Kristia Loeder: Rezone to create a 38.4-ac Natural Resource zone near **N3421 Bente Rd** from part of PINs 026-0616-1941-000 (39.15 Ac), 026-0616-1943-000 (20 Ac) and 026-0616-1944-000 (40 Ac). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

CU1969-18 – Straussedale Holsteins LLC: Conditional use to sanction an intensive agricultural dairy operation at **N7781 Rock Lake Rd and N7823 Springer Rd** in the Town of Waterloo, allowing for 528 animal units on PINs 030-0813-2741-001 (32.4 Ac), 030-0813-2742-001 (12.988 Ac), 030-0813-2743-000 (21 Ac) and 030-0813-2744-000 (23.875 Ac). This is in accordance with Sec. 11.04(f)6 and 11.05(d)2 of the Jefferson County Zoning Ordinance and ATCP51 Wisconsin Administrative Rule.

18. Possible Future Agenda Items

19. Upcoming Meeting Dates

December 14, 2018, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

December 20, 7:00 p.m. – Public Hearing in Courthouse Room 205

December 31, 8:30 a.m. – Decision Meeting in Courthouse Room 203

January 11, 2019, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

January 17, 7:00 p.m. – Public Hearing in Courthouse Room 205

January 28, 8:30 a.m. – Decision Meeting in Courthouse Room 203

20. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, November 27, 2018

8:30 A.M.

**Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549**

**Committee Members: Don Reese - Chair, John Kannard- Vice Chair,
Dick Schultz – Secretary, Michael Wineke, Lloyd Zastrow**

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from October 30, 2018 Highway Committee meeting
7. Communications
8. Old Business
 - a. Discussion and possible action on selling a remnant parcel of property owned for highway purposes to Rick Winter
9. New Business
 - a. Discuss CTH P (CTH E – CTH F) project including private drainage tiles and drainage
 - b. Discuss future budget and capital project planning process
 - c. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (December 17, 2018 – 8:30 a.m.)
13. Tour new shop and grounds
14. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made



Jefferson County Solid Waste/Air Quality Committee

Emerging Drugs of Abuse: Opioids – Heroin - Fentanyl

Tuesday, November 27, 2018

4:30 – 7:00 pm

Agenda

Members: Don Reese-Chair, Greg David-Vice Chair, Roger Lindl, Peter A. Hartz, and Dick Schultz
Staff: Sharon Ehrhardt, Matt Zangl, Sarah Higgins and Lindsey Schreiner

1. Emerging Drugs of Abuse: Opioids - Heroin - Fentanyl

A. **Place:** Jefferson High School

700 W. Milwaukee Street, Jefferson, WI 53549

B. **Time:** 4:30 p.m. – 7:00 p.m.

C. The Solid Waste/Air Quality Committee will be providing information on drug drop-off box locations and other Clean Sweep events. The program on “Emerging Drugs of Abuse” runs from 5:30 p.m. – 7:00 p.m.

D. Event flyer attached.

**This is a Solid Waste/Air Quality Committee education opportunity;
No business will be conducted!**

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the JeffcoDFC@gmail.com 24 hours prior to the meeting so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Date: Tuesday, November 27, 2018

Time: 7:00 p.m.

Committee members: Jones, Richard (Chair)
Rinard, Amy
Nelan, Conor

Kutz, Russell (Secretary)
Jaeckel, George (Vice Chair)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communications
6. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Town Hall Meeting regarding the future development of vacant county owned land located at Collins Road and Highway 26 in Jefferson and the Letter of Intent to establish a College of Osteopathic Medicine.
 - a. Overview of the Medical College. Members of the County Board and public are invited for questions and comments.
 - b. Discussion of the Concept Plan. Members of the County Board and public are invited for questions and comments.
 - c. Overview of financial tools. Members of the County Board and public are invited for questions and comments.
 - d. Question and answer session. Members of the County Board and public are invited for general questions and comments regarding the future development of vacant county owned land located at Collins Road and Highway 26 in Jefferson and the Letter of Intent to establish a College of Osteopathic Medicine.
8. Adjourn

Next scheduled meetings: Tuesday, December 4, 2018 Regular Meeting
Thursday, December 13, 2018 Joint Executive/Finance Committee Meeting
Thursday, January 10, 2019 Regular Meeting
Thursday February 14, 2019 Regular Meeting
Thursday March 14, 2019 Regular Meeting
Thursday April 11, 2019 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

Executive Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Wednesday, November 28, 2018, Room 112, 8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, vice-chair; Steve Nass, secretary; Jim Mode; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of October 23, 2018 committee meeting minutes
7. Approval of October 23, 2018 and November 13, 2018 county board minutes
8. Communications
9. Update on Strategic Plan with Chamness Group
10. Discussion and possible action on ordinance 2018-18 Approving Broadband Network Projects – Referred back to Committee
11. Discussion and possible action on process and make up of appointments to the Comprehensive Plan / Farmland Preservation Plan Steering Committee
12. Financial reports (October)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
13. County Administrator's monthly report
14. Discussion and possible action on tentative future meeting schedule and agenda items.
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County Board of Health Agenda
Health Department Conference Room
1541 Annex Road, Jefferson, WI 53549
920-674-7275
November 28, 2018
1 p.m.



Board Members

Don Williams, MD, Chair; Conor Nelan, Vice-Chair; Samantha LaMuro, R.T. (R); Dick Schultz; Maria Dabel

- 1. Call to order**
- 2. Roll Call (establish a quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Approval of Board of Health Minutes for August 29, 2018 Meeting**
- 6. Election of Board of Health Secretary**
- 7. Communications**
 - a. Wisconsin Healthy Communities Gold Designation
- 8. Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
- 9. Sexually Transmitted Disease Statistics, Testing and Treatment Options**

Katrina Wichlacz, MSN, RN, Public Health Nurse
Planned Parenthood of Wisconsin
Department of Health Services
- 10. Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement
- 11. Operational Update of the Environmental Health Program**
- 12. Discussion of Public Health Preparedness Program**
 - a. Recent Exercises and Meetings
 - b. PHEP Scholarship Applications
 - c. PHEP Opioid Grant Application
- 13. Discussion of Public Health Program**
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Amend Appointment of Dr. Williams from "Medical Director" to "Medical Advisor"
 - d. 140 Review (November 29, 2018 – 9:00 a.m. – Noon at the Health Department)
 - e. Community Dental Clinic and Rock River Free Clinic Updates
 - f. Discuss Farm Progress Days Participation
- 14. Discussion of Health Department Monthly Report**
- 15. Future Agenda Items**
- 16. Adjourn**

Next Scheduled Meetings: Wednesday – January 16, April 17, July 17, October 16, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Jefferson County Library Service

At: Dwight Foster Public Library Mailing Address: 209 Merchants Avenue Fort Atkinson, WI 53538 920.563.7790

Jefferson County Library Board Meeting Location: Fort Atkinson Public Library, 209 Merchants Ave.

Wednesday November 28, 2018 5:00 p.m.

Public Hearing on Jefferson County Library Service Plan (2019-2021) at 5 p.m. with Meeting to Follow

Meeting Agenda

1. Call to Order and Introductions
2. Approval of Minutes of the July 18, 2018 Meeting
3. Comments from the Public
4. Correspondence
5. Administrator's Report
6. Report from Library System Representative – Linda Ager
7. Report from Library System Director Connie Meyer
8. Old Business
 - A. Action on Jefferson County Library Service Plan (2019-2021)
 - B. Report on Jefferson County Budget Action
9. New Business
 - A. Report on Jefferson County Library Board Member Appointments
 - B. Reports from County Libraries
 - C. Looking Ahead: Meeting Dates and Officer Positions for 2019
10. Reports from County Libraries
13. Adjournment

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

**Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549
November 30, 2018 @ 8:30 a.m.**

DWAYNE MORRIS; KIRK LUND; GREG DAVID; BRANDON WHITE; JAMES BRAUGHLER

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the October 26, 2018 meeting minutes
7. Presentation by Lynn Forseth of the Jefferson County Literacy Council
8. Communications
9. Grants – Update of ongoing or new grants
10. Report from the Sheriff
11. Review monthly bills and financial items (September & October) and Report on the budget
12. Review monthly jail and patrol activity reports
13. Discussion and possible action on approving jail assessment fund purchases
14. Discussion on potential items for the December 28, 2018 meeting agenda
15. Next meeting date is December 28, 2018
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.